



## Application for Cabin Renovations / Building

Cabin Address: \_\_\_\_\_  Renovation  New  
Name: \_\_\_\_\_ Date Submitted: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

### NEW CABINS ON NEW LOTS

1. The Building Lot will be assigned by the Camp Building Committee. The lot will always remain property owned by the Ontario Bethel Park Bible Camp Society.
2. Maximum size of Cabin is to be no more than 800 square feet under roof including porches.
3. New Cabin setbacks: Front 15 feet, minimum rear 20 feet. Sides minimum clearance between cabins, 3 feet from Lot Line one side and 10 feet Lot Line on the other side. Minimum clearance between cabins 13 feet.
4. Cabin Owner must submit to the Camp Building Committee complete detailed drawings showing:
  - Plot site plan
  - Side yards
  - Front and backyards
  - All dimensions
  - Elevation plan
  - Side profile
  - End profile view
  - Pitch of roof
  - Height off ground

### EXISTING CABINS AND EXISTING CABIN LOTS

1. No cabins to be extended to the front, even after renovations or after new construction.
2. No cabins to be extended to the sides, even after renovations or after new construction.
3. Maximum size no more than 800 square feet under roof, including porches.
4. Minimum clearance between existing cabins or existing cabin lots to be no less than 10 feet.
5. Centre line between two streets to be considered rear lot line.
6. Minimum rear setback of 20 feet to be maintained. (Exception: between Bethlehem and Emmaus Streets, there 10 feet rear setback is recommended).
7. Exceptions allowed on individual basis.



8. Cabin owners must submit to the Camp Building Committee complete detailed drawings showing: (SUBMIT APPLICATION AND DRAWINGS IN TRIPLICATE!)
  - Plot site plan
  - Side yards
  - Front and backyards
  - All dimensions
  - Elevation plan
  - Side profile and end profile view
  - Pitch of roof
  - Height off ground
9. **CAMP PERMISSION** is required for ALL exterior construction renovations.
10. No sheds shall be constructed or made larger without prior written approval of Building Committee; location of the shed upon approval as well; maximum size is 80 square feet.
11. Township Building Permit is required for construction which exceed 10 square meters space.
12. If applicant wishes to tear down the outside structure of an existing portion of the cabin, and the square meters of space for new materials construction exceed 10 square meters, even if the square of the total cabin space did not grow by more than 10 square meters, you must still get a Township Building Permit. This is necessary even if you decide to tear down more than you first anticipated.
13. After receiving permission from the Ontario Bethel Park Bible Camp Building Committee, cabin owner must pay for obtaining and processing all applications and fees from the Municipality of West Elgin. Additions up to 100 square feet can be constructed with camp approval. Additions of over 100 square feet require a Building Permit from West Elgin. Applications for permits will be done by the Ontario Bethel Park Bible Camp on behalf of cabin owners. A fee of \$50.00 will apply to all permits, plus if Building Permit is required, the Municipality fees based on the value of Building/Addition and is done by the Building Department of the Municipality of West Elgin.
14. Cabin owner must arrange for appropriate government inspection, and final re-inspection.

## GENERAL INFORMATION

1. All building and renovation applications to be submitted in writing and permissions will be returned in writing.
2. No person shall have the right to cut down trees without written approval.
3. All electrical work in cabin must be inspected by Ontario Hydro before closing walls and an Ontario Hydro Final Inspection is then also required.
4. `Number of pages \_\_\_\_\_ of detailed drawings dated and signed are attached.

I, \_\_\_\_\_, Cabin Owner, agree to comply with all the above regulations, and I will follow and comply with the permissions and PERMITS and APPROVALS as may be granted.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*



**Ontario Bethel Park Bible Camp Society**  
310 Fairway Road South, P.O. Box 45070  
Kitchener, ON N2C 1X0  
**Email:** administration@bethelpark.ca  
**Head Office:** 226-964-2275

## Conditional Permission for

Renovation    New

**Cabin Address:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Email:** \_\_\_\_\_   **Phone #:** \_\_\_\_\_

**Permanent Address:** \_\_\_\_\_

**City:** \_\_\_\_\_   **Postal Code:** \_\_\_\_\_

Conditional permission granted by the Bethel Park Camp Building Committee is subject to cabin owner:

- Completing the application form, pay for, receiving and complying with a BUILDING PERMIT from the Township.

Adhering to the information shown on the attached \_\_\_\_\_ page(s) of drawings.

As submitted

OR

As Marked up

The Ontario Bethel Park Bible Camp Society makes no decision on whether your building or waste water system complies with government regulation, which is the responsibility of the cabin owner. The permission of the Ontario Bethel Park Bible Camp Society is limited to permission as it relates to the internal regulations of the Ontario Bethel Park Bible Camp Society only.

**Date Approved:** \_\_\_\_\_

**Per Camp Building Committee Member:** \_\_\_\_\_